

## GRACE-WESTMINSTER UNITED CHURCH FACILITY USE AGREEMENT

### Preamble

Use of Facility fees collected are intended to help defray the cost of operating expenses including but not limited to heat, light, security and janitorial services. This agreement is in effect only for the term of the contract and is reviewed upon the due date.

### Conditions

- Grace-Westminster United Church accepts no responsibility for any injury or accident that might occur to any person using the facility.
- A copy of a certificate of liability insurance is requested with your application for facility use. If one is not available, an authorized representative of the group must sign a waiver stating that Grace-Westminster United Church will not be held liable for the costs or expenses of any kind related to any injuries or accidents that occur on the premises whatsoever.
- Possession and/or consumption of alcohol and/or illegal drugs on the premises is prohibited.
- **Smoking is not allowed on the premises nor within the City of Saskatoon bylaw restrictions regarding entrance clearance.**
- Activities must be confined to the portion of the building that is allotted for this agreement excluding washrooms which are available for all facility users.
- Groups are responsible for their own cleanup, setup and takedown. Cleanup includes putting garbage in containers, dry mopping of floor if required and generally leaving the room in the same condition as it was before use. If the kitchen has been used, please refer to the kitchen cleanup instructions posted in the kitchen.
- Outside groups making use of the church facilities must provide their own audio visual equipment other than the screen in the sanctuary or the portable screens.
- Sound and noise is to be kept at a reasonable level in order to not interfere with other groups using other areas of the facility.
- A damage deposit may be requested equal to the sum of the fee for the use of the facility in a typical month. If any damages or clean-up costs occur, they will be deducted from the damage deposit prior to refund.
- **Parking in the Church Parking Lot is Prohibited.**
- It is agreed by the user that no pets will be allowed in the church unless it is a seeing eye dog.
- On Statutory Holidays and Mondays - groups must make arrangements to pick up a key prior to the date of use.
- If all the people attending an event are not arriving at the same time, the person/group using the facility are responsible for watching the door if they want it left unlocked.
- The person/group, if last out of the building, has the responsibility of checking the area used, as well as washrooms, to see that all lights are turned off and any doors are locked.
- **Exceptions: To accommodate specific church functions, the facilities users may be asked to change the area, date or time of their specified use period.**

Grace-Westminster United Church  
Facility Use Agreement

Please print all information legibly

Name of Organization: \_\_\_\_\_

Name of Individual: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phones - Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Fac. Use Area (s) \_\_\_\_\_

Date (s) \_\_\_\_\_

Time (s) \_\_\_\_\_

Amount \_\_\_\_\_ Damage Deposit Amount: \_\_\_\_\_

Insurance Certificate Provided \_\_\_\_\_ or \_\_\_\_\_

Indemnification Waiver Provided \_\_\_\_\_

Purpose of Use of Facility

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I have read the agreement and will comply with all terms and conditions

\_\_\_\_\_ on behalf of \_\_\_\_\_

Grace-Westminster United Church per: \_\_\_\_\_

Date of Agreement: \_\_\_\_\_

**INSURANCE WAIVER**

Groups agree to waive all rights to claims against Grace-Westminster United Church for any loss or damage to property, owned or in the custody or control of the undersigned. Groups further agree to hold harmless Grace-Westminster United Church for any loss, damage, injury or death to any of their group members as a result of any act or omission on the part of the above named church. This waiver forms part of the facility use agreement entered into by all parties.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_